



# Superannuation fund nomination

## WHEN TO USE THIS FORM

You complete this form to nominate a superannuation fund or retirement savings account (RSA) to receive the superannuation entitlements we hold for you, including unclaimed superannuation.

## Making an electronic nomination

For fast service, you can make your nomination online at [ato.gov.au/superseeker](http://ato.gov.au/superseeker)

This service provides you with details of all your accounts held by superannuation funds, including the account number and fund contact details, as well as any accounts we hold on your behalf. You can also consolidate your superannuation accounts.

### ➤ MORE INFORMATION

If you need help with completing this form, phone us on **13 10 20** between 8.00am and 6.00pm, Monday to Friday.

If you do not speak English well and need help from the ATO, phone the Translating and Interpreting Service on **13 14 50**.

If you are deaf, or have a hearing or speech impairment, phone the ATO through the National Relay Service (NRS) on the numbers listed below:

- TTY users, phone **13 36 77** and ask for the ATO number you need
- Speak and Listen (speech-to-speech relay) users, phone **1300 555 727** and ask for the ATO number you need
- internet relay users, connect to the NRS on [relayservice.com.au](http://relayservice.com.au) and ask for the ATO number you need.

## COMPLETING THIS FORM

- You must answer **all** questions.
- Place  in **all** applicable boxes.

## Completing section A: your details

Complete your details.

## Completing section B: fund details

Before providing the details of the superannuation fund or RSA you want to nominate, check that both the following apply to the fund/RSA:

- it is a complying superannuation fund
- it will accept superannuation payments from the ATO.

➤ To check the complying status of your fund/RSA, use the Super Fund Lookup service at [abn.business.gov.au](http://abn.business.gov.au)

Contact your fund/RSA to obtain:

- their Australian business number (ABN)
- the unique superannuation identifier (USI) – to ensure payment is made to the correct superannuation product
- the member account number the superannuation payments should be allocated to.

We recommend you ensure your fund/RSA has the same name and contact details for you as we have. Any discrepancies in these details could result in delays in processing your superannuation payments.

## Section A: Your details

1 **Tax file number (TFN)**

ⓘ We are authorised by the *Taxation Administration Act 1953* to request your tax file number (TFN). It is not an offence not to quote your TFN but not providing it may lead to delays in processing your nomination.

2 **Full name**

Title: Mr  Mrs  Miss  Ms  Other

Family name

First given name

Other given names

3 **Date of birth**   /   /

4 **Daytime phone number**

5 **Current residential address**

Suburb/town

State/territory

Postcode

6 **Email address**

## Section B: Fund details

**!** Read the instructions at the start of this form to help you complete this section.

7 **The fund's/RSA's ABN**

8 **Full name of superannuation fund/RSA**

  

9 **Unique superannuation identifier**

10 **Member account number**

11 **Member account name**

  

- !** This nomination form will continue to apply until either:
- you nominate a new complying superannuation fund or RSA
  - the fund or RSA you have nominated advises us that they will no longer accept payments.

## Section C: Signature

### Penalties

The tax law imposes heavy penalties for giving false or misleading information.

### Privacy

The ATO is a government agency bound by the *Privacy Act 1988* in terms of collection and handling of personal information and tax file numbers (TFNs). For further information about privacy law notices please go to [ato.gov.au/privacy](http://ato.gov.au/privacy)

Signature

Date

Day / Month / Year  
  /   /

## Lodging your nomination form

Mail it to:

Australian Taxation Office  
PO Box 3578  
ALBURY NSW 2640